The key components for a good prompt include:

**Task:** The task refers to the specific action or request you want the language model (in this case, ChatGPT) to perform. It is the primary objective or question you are posing to the model, such as generating text, providing an answer, solving a problem, or completing a task.

**Context:** Context provides the background or relevant information necessary to understand and complete the task. It sets the stage for the model by giving it information about the situation, environment, constraints, goals, or any other details that are essential for generating a meaningful response.

**Exemplars:** Exemplars are examples or sample pieces of text that you provide to the language model as a reference or guide. They serve to illustrate the desired format, style, or content of the response. Including exemplars helps the model generate text that aligns with your expectations.

**Persona:** Persona defines the character or role you want the language model to adopt while responding to the task. It's like instructing the model to act as a specific person or entity with certain characteristics, expertise, or attributes. Persona influences the tone and style of the generated text.

**Format:** Format specifies the structure or presentation style you want the generated text to follow. It outlines how the response should be organized, such as whether it should be in the form of an email, report, essay, list, or any other format. Defining format helps ensure that the generated content meets your formatting requirements.

**Tone:** Tone refers to the emotional or communicative style you want the language model to use when generating text. It dictates the manner in which the response should be conveyed, whether it should be formal, informal, friendly, authoritative, persuasive, or any other tone that suits the context of the task. Tone helps set the overall mood of the generated content.

**Example**: Craft a prompt that starts with a clear action verb (Task) followed by relevant background information (Context). Include examples or frameworks (Exemplars) when applicable. Specify the desired persona (Persona) and format (Format). Lastly, define the desired tone (Tone) or provide tone keywords if needed.

**Task:**

1. Generate
2. Write
3. Analyze
4. Describe
5. Summarize
6. Compare
7. Solve
8. Calculate
9. Explain
10. Draft
11. Create
12. Recommend
13. Define
14. Evaluate
15. Assess
16. Prioritize
17. Revise
18. Compose
19. Construct
20. Predict
21. List
22. Identify
23. Illustrate
24. Diagram
25. Develop

**Context:**

1. Background information
2. Setting
3. Situation
4. Scenario
5. Circumstances
6. Environment
7. Conditions
8. History
9. Purpose
10. Relevant details
11. Constraints
12. Constraints
13. Objectives
14. Goals
15. Parameters
16. Requirements
17. Challenges
18. Prior knowledge
19. Scope
20. Target audience
21. Available resources
22. Demographics
23. Timeframe
24. Budget
25. Stakeholders

**Exemplars:**

1. For instance
2. Such as
3. Like
4. As an example
5. To illustrate
6. One case is
7. Consider this
8. Take, for example
9. Here's a case
10. As a model
11. Imagine
12. To clarify
13. A practical instance
14. An instance of this is
15. In the case of
16. As a reference
17. An analogy could be
18. To demonstrate
19. Let's say
20. Picture this
21. To make it concrete
22. As a demonstration
23. To show
24. Suppose
25. As evidence

**Persona:**

1. Expert
2. Novice
3. Professor
4. Engineer
5. Manager
6. Doctor
7. Student
8. Artist
9. CEO
10. Customer
11. Scientist
12. Parent
13. Journalist
14. Investor
15. Chef
16. Historian
17. Politician
18. Teacher
19. Designer
20. Entrepreneur
21. Athlete
22. Tourist
23. Detective
24. Astronaut
25. Fictional character

**Format:**

1. Email
2. Report
3. Essay
4. Letter
5. Presentation
6. Code
7. Table
8. Diagram
9. Spreadsheet
10. Bullet points
11. Script
12. List
13. Chart
14. Infographic
15. Proposal
16. Story
17. Recipe
18. News article
19. Memo
20. FAQ
21. Interview response
22. Survey
23. Product description
24. Legal document
25. Website content

**Tone:**

1. Formal
2. Informal
3. Professional
4. Casual
5. Friendly
6. Authoritative
7. Humorous
8. Persuasive
9. Serious
10. Playful
11. Respectful
12. Confident
13. Cautious
14. Optimistic
15. Neutral
16. Enthusiastic
17. Empathetic
18. Lighthearted
19. Sympathetic
20. Sincere
21. Direct
22. Caring
23. Authoritative
24. Inspirational
25. Sarcastic